

1.0 Planning Responsibility

- 1.1 A planning timeline is provided in Table 1-7A for reference.
- 1.2 The Contest Director is responsible for coordinating the planning for the competition. Individual tasks should be delegated to relevant chapter committee members / organising committee to ensure a fair and equal workload.

2.0 Competition Program

- 2.1 Table 1-7B is a proposed competition schedule for use in planning. Some variation will be required dependent upon pilot numbers and other factors, but it should provide enough flexibility to cater for typical unplanned events including poor weather. The golden rule of *fly hard early regardless of the weather forecast*, is a good one. Pilots, judges and officials need to be kept informed of all timings and actively herded to reduce wasted time during flyable weather.
- 2.2 The ACRO contest programme, if used correctly, can reduce the scheduling and task allocation workload on officials. Pre-load as much data as possible and do some 'dry runs' beforehand to become familiar with the process.
- 2.3 Though difficult, officials should avoid keeping pilots and themselves back late due to administrative needs. Reduced sleep and missed meals is not conducive to good humor (officials) or peak performance (pilots), and can only be detrimental to flying safety.

3.0 Unknown Sequence Process

- 3.1 A recurring problem with competitions is the time required to select legal figures, draw flyable sequences, check, select, learn and then fly them in our limited comp timeframe. The Free Unknown is a great thing as it allows a smart pilot with a lower performance aircraft to design a sequence that can nullify the performance advantage of others. But the process needs to go smoothly or you will run out of time or end up doing it late at night when the priority should be rest.
- 3.2 Many methods have been tried over the years to ease the Unknown process. 2014 rules delete free practice during the Known. This provides the opportunity to do the Free Unknown figure selection the night before competition flying starts, and gives an extra day for pilots to draw sequences and the jury to check and issue them. See Table 1-7B for a suggested schedule. This should allow time for the process, provided both the pilots and Jury come prepared.

- 3.3 While this isn't ideal, as it breaks from the CIVA process to some degree, it appears a fair compromise. Other methods such as pre-submitting a selection of figures with your entry or leaving the sequence wholly to the organisers or a non-competing pilot, have too many downside risks to pilots (some obvious, some not so). Additionally, the art of designing a 'good' Free Unknown sequence is one worth learning through experience and observation.
- 3.4 For 2017 Unknown 1 sequence for Intermediate and below will be provided by the jury and given to pilots with adequate lead time (nominally 6 hours). That said, lower category pilots should observe the Intermediate, Advanced and Unlimited Free Unknown figure selection and development process so they are at least aware of how it all happens.

Table 1-7A – Planning Timeline

Comp date	Activity/Task
-8 weeks	AAC National Committee/AAC State Committee finalise venue selection, obtain airfield owners approval (Event Management Plan), Box survey and local Aeroclub support.
-8 weeks	AAC Committee/Chapter Committee appoint CD and CJ. Order trophies, gather perpetual trophies.
-7 weeks	CD liaise with CASA re Competition, Approved Persons and Notam, as required.
-4 weeks	CD, CJ and Committee appoint Contest Secretary and Scorer
-4 weeks	CD, CJ and Committee finalize entry form info, email and post links to website. Entries Open.
-4 weeks	Committee book bus hire, follow up local Aero club – catering, hangarage, fuel stocks.
-4 weeks	CD or Committee to notify the local CASA field office of the intention to conduct an Aerobatic Contest.
-2 weeks	CD stock take Box Markers x 20 Tent pegs x 160 Mallets x 4 Chairs x 15 Umbrellas and straps x 5 Star Pickets x 5 VHF radio x 4 + batteries/chargers UHF radio x 4 Radio Operator shade/table/radio log Computer/ACRO/ARESTI x 2 Printer x 2 4WD Airside vehicle with first response kit
-2 weeks	CD CASA/NOTAM follow up.
-1 week	Entries Closed. CD and CJ finalise Unknown sequences

AAC Regulations - Appendix 1-6 – Contest Organisation Checklist & Timeline

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Table 1-7B – Competition Timetable

Event	Time	Description
NOTAM Current	0800 dd-mm-yyyy – 1800 dd-mm-yyyy	Aerobatics within 2nm of YXXX, SFC – A040, RH CCTS RWYXX, XX and XX. 'YXXX Advisory' radio operating IAW CASA EX35/13, aircraft may not be on CTAF frequency.
Private Practice	Dd-mm-yyyy – dd-mm-yyyy	Not part of competition. Listening watch on CTAF to be maintained by pilots.
Registration	From 1300 dd-mm-yyyy	Process entries.
First Official Briefing	1800 – 1845 dd-mm-yyyy	CD/CJ
<i>Unlimited F. Unk1 Figures</i>	<i>1845 – 1945</i>	<i>Submission of Unk1& Unk2 Figures</i>
<i>Advanced F. Unk1 Figures</i>	<i>1945 - 2045</i>	<i>Submission of Unk1& Unk2 figures.</i>
dd-mm-yyyy		
Briefing	0800 – 0830 0830 – 1000	All participants and officials Registrations Continue
Advanced Known	0900 – 1030	9 x 10min slots
Graduate Known	1030 – 1130	6 x 10 min slots
Unlimited Known	1130 – 1230	6 x 10min slots
Sportsman Known	1230 – 1430	12 x 10 min slots
Intermediate Known	1430 – 1550	8x 10min slots
Entry Official Practice	1550 - 1630	4 x 10min slots
dd-mm-yyyy		
Briefing	0800 – 0830	All participants and officials
<i>Unlimited/Advanced F.Unk1</i>	<i>0830</i>	<i>Pilots post F.Unk1 sequence proposals.</i>
Unlimited Free	0900 - 1000	6 x 10min slots
Graduate Known 2	1000 – 1100	6 x 10min slots
Advanced Free	1100 – 1330	9 x 10min slots
<i>Graduate, Sportsman, Intermediate Unknown</i>	<i>1330</i>	<i>Unknown given to pilots.</i>
Sportsman Free	1330 – 1530	12 x 10min slots.
IntermediateFree	1530 – 1650	8 x 15min slots
Entry Known 1	1650 – 1730	4 x 10min slots
<i>UNL/ADV F.Unk1</i>	<i>1800</i>	<i>Pilots nominate F.Unk1 sequence to be flown.</i>
Friday 8 November 2013		
Briefing	0800 – 0830	All participants and officials
<i>Unlimited/Advanced F.Unk2</i>	<i>0830</i>	<i>Pilots post F.Unk2 sequence proposals.</i>
Advanced F.Unk1	0900 -1030	9 x 10min slots
Graduate Unknown	1030 – 1130	6 x 10min slots
Unlimited F.Unk1	1130 – 1230	6 x 10min slots
Sportsman Free	1230 – 1430	12 x 10 min slots
Intermediate Unknown	1430 – 1550	8 x 10min slots
Entry Known 2	1550 -1630	4 x 10min slots
<i>UNL/ADV F.Unk2</i>	<i>1800</i>	<i>Pilots nominate F.Unk2 sequence to be flown.</i>
dd-mm-yyy		
Briefing	0800 – 0830	All participants and officials
Unlimited F.Unk2	0900 -1000	6 x 10min slots
Advanced F.Unk2	1100 – 1230	9 x 10min slots
4 Min Free	1400 - 1500	6 x 10min slots

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Presentation Dinner	1900	Venue TBA
dd-mm-yyyy		
Briefing/Hot-washup	1000	All participants and officials
Any unfinished categories		
Pack up box		
Clean up		
Pay Bills		
Depart		